# Twenty-Third District PTA Program Grants

Rules and Procedures

## Purpose

The purpose of these grants is to help our units fund creative, **student-focused** programs. Think family engagement nights, literacy or STEAM events, board game nights, or reading initiatives — if it directly benefits students, we want to help you support it!

## What Can Be Funded?

Grant amounts vary, and will be awarded based on scope and impact of the program.

*Note: Preference may be given to programs that align with the RCOE's Superintendent's Initiatives.

## Who Can Apply

Any PTA in good standing within Twenty-Third District PTA can apply via the form located on the Twenty-Third District PTA website (www.23rdDistrict.org).

Proposals must focus on programs that directly benefit the students. Be **detailed** and **descriptive** in your applications - **the more detail the better!** Funds **cannot** be used for:

- School or school district donations (e.g.: field trips, assemblies, or classroom supplies);
- Hospitality expenses (e.g.: Teacher/Staff appreciation or snacks/hospitality for meetings);
- PTA operational costs (e.g.: office supplies, convention/conference attendance)

## Grant Cycles and Deadlines

There will be **three** grant cycles in the 2026-2027 year. The cycles are as follows:

- Cycle 1: August 13, 2026 – October 5, 2026;
  - Submission deadline: October 5, 2026; 5:00 P.M.
- Cycle 2: October 6, 2026 – January 5, 2027;
  - Submission deadline: January 5, 2027; 5:00 P.M.
- Cycle 3: January 6, 2027 – March 5, 2027
  - Submission deadline: March 5, 2027; 5:00 P.M.

Applications will be reviewed during the week following the deadline, and award notifications will be sent within ten (10) days of the respective cycle deadline.

## Post-Grant Requirements

All grant recipients must complete and submit a grant "wrap-up" report and return any unused funds within **thirty (30) days** of the completion of the event (form to be provided by Twenty-Third District PTA). The wrap-up report submission must include documentation of expenditures.